

AUGUST 2, 2021 BOARD MEETING AGENDA

08:00 PM @ High School Auditorium



1. Opening Meeting and Guidelines for the August 2, 2021 Board Meeting

- Welcome members
- A role call will take place to affirm board members in attendance for the August 2, 2021 meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the August 2, 2021 Board Agenda.

2. Call to Order (President Swanson)

3. Pledge to the Flag

4. Approval of Minutes

Approval of the July 19, 2021 Regular Board Meeting Minutes and the July 19, 2021 Committee of the Whole Meeting Minutes.

5. Student/Staff Recognition and Board Reports - No Student Report

6. Financial Reports

6.a. Payments of Bills

General Fund		
Procurement Card	\$	14,837.94
Checks/ACH/Wires	\$	1,223,620.54
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	362.94
Student Activities	\$	<u>5,654.99</u>
Total	\$	1,244,476.41

Motion to approve the payment of bills as presented.

7. Reading of Correspondence

8. Recognition of Visitors

9. Public Comment Period

10. Old Business

11. New Business

12. Personnel Items - Actions Items

12.a. Resignation of Key Club Advisor - Ms. Genelle Walden

Ms. Genelle Walden has submitted her resignation as High School Key Club Advisor.

The administration recommends the Board of School Directors accept Ms. Walden's resignation as presented.

12.b. Recommended Approval of Chartwells Employees for the 2021 - 2022 School Year

Mrs. Michelle Morgan, Director of Dining Services, has submitted a list of Chartwells employees for the 2021-2022 school year which is included with the agenda.

The administration recommends the Board of School Directors acknowledge receipt of the 2021-2022 Chartwells employee list prepared by Mrs. Michelle Morgan, Director of Dining Services, as presented.

12.c. Recommended Approval of Director of Curriculum and Instruction - Mrs. Nicole Donato

Education:

Shippensburg University - Reading (Master's Degree) and Principal Certification K-12

Experience:

Big Spring School District - Instructional Coach at Big Spring High School

The administration recommends the Board of School Directors appoint Mrs. Nicole Donato to serve as Director of Curriculum and Instruction, replacing Dr. Robyn Euker, who has resigned. Mrs. Donato's compensation for this position should be established at \$95,000 for the 2021-2022 school year, per the Act 93 Agreement.

The administration recommends the Board of School Directors approve Mrs. Donato as Director of Curriculum and Instruction as presented.

12.d. Recommended Approval of an Elementary Special Education Teacher - Ms. Jodi Nankee

Education:

Bowling Green State University, Ohio - Special Education K-8 and Reading Specialist K-12 (Bachelor's Degree)

Experience:

New Story - Special Education Teacher

St. Joseph School - Classroom Teacher Grades 2 and 5

The administration recommends the Board of School Directors appoint Ms. Jodi Nankee as an elementary special education teacher, replacing Amelia Blanton who has resigned. The compensation for this position should be established at a Master's Degree plus 30, step 7, \$65,585.00 plus \$400.00 special education stipend for the 2021-2022 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

12.e. Recommended Approval of District Head Nurse/Department Chairperson - Ms. Dianne Doll

Mr. William Gillet, Director of student services would like to recommend Mrs. Dianne Doll to serve as in the position of District Head Nurse/Department Chairperson for a 3 year term beginning with the 21-22 school term.

12.f. Recommended Approval of an Administrative Assistant to the High School Principal - Ms. Kimberly Sallie

The administration would like to recommend Ms. Kimberly Sallie as a full-time Administrative Assistant to the High School Principal, replacing Mrs. Katelyn Minnich who has transferred. Ms. Sallie will work 200 days at 7.5 hours per day and 32 days at 5.75 hours per day at the F-10 salary rate on the Classified Compensation Plan for the 2021 - 2022 school year with an employment start date of August 23, 2021.

The administration recommends the Board of School Directors approve Ms. Kimberly Sallie as an Administrative Assistant at the high school as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

13. New Business - Actions Items

13.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Tara Barnard	\$1,545.00
Casey Barwin	\$1,548.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

13.b. Tuition Exemption

The current Collective Bargaining Agreement provides non-resident teachers and employees the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following students for the 2021-2022 school year.

Student Name	Grade
Barrick, Caroline	1
Best, Arabella	1
Best, Christian	6
Best, Colton	4
Best, Jaden	9
Bukousky, Meila	K
Epstein, Cassandra	12
Hall, Carter	11
Hall, Grant	9
Hockenberry, Samuel	3
Oldham, Lucas	1
Rambler, Camden	K
Reall, Caden	7
Reall, Callie	3
Reall, Weston	9
Ryan, Clara	7
Ryan, Gwyneth	10
Sallie, Aidan	9
Sallie, Landon	6
Sallie, Parker	1
Schenk, Stella	2
Sheller, Brandon	8
Stanton, Andrew	2
Stanton, James	5
Stanton, Thomas	2
Weller, Jay	K
Weller, Jordyn	4
Weller, Ryan	2
Wiser, Dawson	1

13.c. Recommended Approval for Building Utilization Request - Diamond Premier Baseball Tournament

Mr. Kyle Kotzmoyer is requesting to utilize the high school and JV Baseball Field for the purpose of a Diamond Premier Baseball Tournament on Saturday, August 7 from 8 am - 3 pm and Sunday, August 8 from 1:00 pm to 3:00 pm. Because the request involves a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Kotzmoyer's request as presented.

13.d. Recommended Approval of 2021 - 2022 Agreements

Dr. Abigail Leonard, Supervisor of Ancillary Services, has reviewed the 2021 - 2022 Operation and Maintenance Agreement to operate and maintain space for use the by the CAIU for instructional purposes in the early intervention preschool program located at Oak Flat Elementary School.

Mr. Tim Drawbaugh, Director of Maintenance Services, has reviewed the Blue Mountain Preventative Maintenance Agreement to inspect the District's compressors.

13.e. Recommend approval of the District's delegate and alternate for the Cumberland County Tax Collection Committee.

The Cumberland County Tax Collection Committee allows each government entity a delegate and an alternate. Big Spring has typically appointed the business manager and board president.

Administration recommends the appointment of Michael Statler as the District's delegate and William Swanson as the District's alternate for the Cumberland County Tax Collection Committee.

13.f. Capital Project Payment

The administration has received the following payment application from Barton Associates.

Project	Contractor	Payment	Balance
HS Boiler Project	Barton Assoc.	\$1,000.00	\$2,000.00

The administration recommends the Board of School Directors approve payment form the Capital Project fund to Barton Associates in the amount of \$1,000.

13.g. Student Council Request to Attend Conference

The High School Student Council is requesting permission to attend the PA Association of Student Councils Annual Conference November 4 - 6, 2021 at Mt. Lebanon High School.

The administration recommends the Board of School Directors approve the Student Council request to attend the conference as presented.

13.h. Pro-Vision Cameras

Pro-Vision equipment will provide two mini-dome cameras in the mini-buses; two mini-dome and two flush mount cameras in the regular buses; and sixteen drive recorders for the vans. Installation for the mini-buses and buses is included in the price. Deitch will complete the installation for the vans.

The administration recommends that the Board of School Directors approve the purchase of cameras for the mini-buses, buses, and vans. The funds for the cameras will be from Federal Funds, ARP ESSERS III.

13.i. Recommended Approval of State Police Memorandum of Understanding

The PA State Police have submitted a 2021-2022 Memorandum of Understanding (MOU) between the Pennsylvania State Police, Troop H Carlisle Station and the Big Spring School District. The MOU has been reviewed by Mr. William August, Assistant Superintendent of Schools and is included with the agenda.

The administration recommends the Board of School Directors approve the Memorandum of Understanding between the Pennsylvania State Police and the Big Spring School District, as presented.

13.j. Hurley Auction Sale

The District has completed the summer auction of items auctioned by Hurley Auction.

The administration recommend the Board of School Directors approve the sale of these items and authorize the administration to sign the appropriate sale documentation.

[Hurley Auction Results](#)

13.k. Approval of the 2021 - 2022 Middle School Student Handbook

The Middle School Administration has updated the Middle School Student Handbook for the 2021-2022 school year. The changes that have been made in the Middle School Handbook are included with the agenda.

The administration recommends the Board of School Directors approve the updated 2021-2022 Middle School Student Handbook as presented.

13.l. Recommendation for Oak Flat Fundraisers

The Oak Flat Elementary School PTO is requesting permission to conduct fall and spring fundraisers for the 2021-2022 school year.

Joe Corbi (fall)

Workathon for Education (spring)

The administration recommends the Board of School Directors approve the 21-22 Oak Flat PTO fundraisers listed above.

14. New Business - Information Item

15. Discussion Item

16. Future Board Agenda Items

17. Board Reports

- 17.a. District Improvement Committee - Mr. Over, Mr. Myers**
- 17.b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers**
- 17.c. Vocational-Technical School - Mr. Piper, Mr. Wardle**
- 17.d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**
- 17.e. Finance Committee - Mr. Deihl, Mr. Piper, Ms. Hurley, Mr. Gutshall**
- 17.f. South Central Trust - Mr. Deihl**
- 17.g. Capital Area Intermediate Unit - Mr. Swanson**
- 17.h. Tax Collection Committee - Mr. Swanson**
- 17.i. Future Board Agenda Items**
- 17.j. Superintendent's Report**

18. Meeting Closing

- 18.a. Business from the Floor**
- 18.b. Public Comment Regarding Future Board Agenda Items**
- 18.c. Adjournment**

Meeting adjourned at _____ PM, **Monday, August 2, 2021.**

Next scheduled meeting is: **Monday, August 16, 2021.**